Advanced Young Adult (AYA) Crew Leader

Position Release January, 2020

Onondaga Earth Corps:

The Onondaga Earth Corps (OEC) is a youth development and conservation corps program focusing on community and environmental stewardship in the Greater Syracuse Metropolitan Area. OEC enrolls youth and young adults, ages 15 to 25, in “learn to earn” positions to educate the community about the benefits of environmental stewardship through completing environmental and neighborhood improvement projects. OEC has a strong experiential learning and service component, and often completes projects or arranges volunteer service within the community.

Position Overview:

The AYA Crew Leader is a field position that will lead and work with a small team of advanced young adult crewmembers (ages 19-25) responsible for tree care of over 1000 trees. Advanced crewmembers are recruited from OEC graduates and have expressed interest in learning more advanced conservation skills. The AYA Crew Leader will be responsible for advanced tree care, community outreach, as well as other urban forestry and conservation projects. The AYA Crew Leader will report to the Tree Program Coordinator and coordinate with the Young Adult Program Team Leader. The position is multi-faceted and demanding, but with opportunities for rewarding achievements, and valuable professional and career growth.

Successful candidates will demonstrate high standards, attention to detail, compassion, excellent judgment, and the desire to devote themselves to youth development/mentorship and environmental conservation. The Crew Supervisor position requires both supervisory and technical aptitude in urban forestry or a similar field, a high level of comfort with diverse collaborators and youth, and the ability to work in the outdoors comfortably. This is a staff position therefore the candidate must demonstrate high level leadership skills, professionalism and ability to resolve problems in an efficient but respectful manner.

[AYA Crew Leader Application]
onondagaearthcorps@gmail.com | 315-565-3797 | www.onondagaearthcorps.org
SUNY Educational Opportunity Center, Rm 239 | 100 New St. | Syracuse NY, 13202

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Crew Leader Duties and Responsibilities:

- Under the guidance of the Tree Program Coordinator, manage and supervise advanced young adult crew members working on tree care.
- Perform heavy manual labor for extended periods of time and under adverse weather conditions alongside crew.
- Participate in day-to-day operations of conservation crew work in collaboration with other team staff.
- Work with Crew Supervisors and Program Coordinators to create an empowering working and learning environment for crewmembers.
- Plan activities for fun community tree maintenance events that engage large numbers of residents at parks, community centers and schools.
- Teach and/or present project information to elementary through college students as well as community organizations and general public.
- Oversee and upkeep program’s tool inventory.
- Monitor, manage, and promote the crew’s and one’s own physical and emotional safety on and off the work site.
- Enforce all OEC policies on the work site, including labor law requirements for breaks and safety.
- Compile summaries and reports from work logs and training logs.
- Track measurable educational outcomes and work outputs.
- Manage crewmember clock-in/out and accurate timesheets.
- Complete professional documentation of daily work logs, corps member evaluations, incident reports, project photographs, etc.
- Transport crew and tools safely in OEC’s passenger van and/or pickup trucks.
- Provide mentorship to young adults and youth.
- Promote individual corps member development and leadership skills.
- Represent Onondaga Earth Corps in meetings, conferences and community events.
- Position requires occasional evening and weekend work due to community events and programmatic considerations.
Qualifications:

- 1-3 years of experience supervising work crews or groups of youth.
- Leadership experience, preferably with diverse young adults, required.
- Previous Conservation or Youth Corps experience preferred.
- Familiarity with basic conservation skills including tool maintenance.
- 1-3 years of urban forestry, green infrastructure, conservation, construction or landscaping experience preferred.
- Physically fit and able to work long days in adverse conditions.
- Good driving record (insurable) and current driver’s license.
- Good sense of direction and map reading.
- Ability to safely drive pickup truck and/or a 12 passenger van with a 12-16’ trailer.
- High School Diploma or GED/HSE required. Relevant college coursework or degree preferred.
- Current First Aid or higher and CPR certification preferred.
- OSHA Certification (OSHA 10 required, OSHA 30 preferred)
- Sense of humor, spirit of adventure, and desire to make a positive difference.
- Background check must be completed as position requires working with youth.

Position Summary

<table>
<thead>
<tr>
<th>Position Title</th>
<th>Conservation Corps Advanced Young Adult (AYA) Crew Leader</th>
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<tbody>
<tr>
<td>Status</td>
<td>Field-based, Temporary, Part-time [30-35 hours/week] March - Mid November</td>
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<tr>
<td>Deadline</td>
<td>Submit documentation ASAP</td>
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<td>Start Date</td>
<td>Mid-March</td>
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<td>Interviews</td>
<td>Ongoing</td>
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<td>Compensation</td>
<td>Hourly wage commensurate with experience</td>
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To Apply

Please submit (1) a resume, (2) a cover letter, and (3) a completed Program/Employment Application (found online at www.onondagaearthcorps.org or in our offices at SUNY EOC center, 100 New St, Syracuse) Via:

Email: onondagaearthcorps@gmail.com
Or USPS mail, or drop off in person in submission box located at:
Onondaga Earth Corps
100 New St, Rm 239
Syracuse, NY 13202

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