



c/o Onondaga Earth Corps | 100 New St. Rm 239 | Syracuse, NY 13202 | [onondagaeearthcorps@gmail.com](mailto:onondagaeearthcorps@gmail.com) | [www.onondagaeearthcorps.org](http://www.onondagaeearthcorps.org) | 315-565-3797

### **OEC's AmeriCorps Aquatic Invasive Species Internship**

#### **Summary**

<b>Job Title/ Member Name</b>	AmeriCorps Aquatic Invasive Species Intern
<b>Status</b>	Seasonal, 25-35 hours per week. Eligible for 300 hour AmeriCorps Term of Service
<b>Deadline</b>	As Soon As Possible
<b>Start Date/ End Date</b>	Approximate Start: Week of May 15th Approximate End: Early September
<b>Interview Schedule</b>	As Soon As Possible
<b>Compensation</b>	Living Stipend, plus a scholarship dependent on successful completion of term
<b>Host Location</b>	Onondaga Earth Corps 100 New St., Rm 239 Syracuse, NY
<b>Operating Location</b>	Either: Onondaga Lake County Park <u>OR</u> Oneida Shores County Park
<b>Brief Overview</b>	This position is hosted by Onondaga Earth Corps and Onondaga Environmental Institute to begin and support a Boat Steward program at Onondaga Lake and Oneida Lake in Onondaga County. The goal is to increase awareness and communal value for lake water quality through outreach, public education, and monitoring public marinas for aquatic invasive species  This program operates on weekends and some holidays, and hours will generally be Thurs-Sunday from 8am to 4pm, but sometimes will include 6 am to 2 pm, or 10 am to 6pm shifts.

#### **Program Overview**

Our crews often work on a variety of projects, from public outreach and education development, to neighborhood demonstration projects and tree planting programs. Participants will be provided with basic training in environmental and community development-based work. Public presentation and creating materials, such as PowerPoints, videos, brochures, etc., are often requirements of the work, in addition to daily work outdoors in gardens and landscaping settings.

OEC also has a strong experiential learning and service component, and emphasizes learning life skills through formal lessons, on-the-job training, and through the Corps experience.



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AmeriCorps interns will serve a minimum of 300 hour term during which they will support logistics and field work for tree planting green infrastructure maintenance and outreach. AmeriCorps was founded in 1993 by the National and Community Service Trust Act and is a federal program directed by the Corporation for National and Community Service (CNCS). Members serve their communities through conservation and outreach. Since this is a federal program, members must be 17 years old, undergo a standard background check, and be either an U.S. Citizen, an U. S. national, or lawful permanent resident of the U.S.

### **Member Tasks and Responsibilities Outline**

OEC's Boat Stewards help protect our local waterways from aquatic invasive species that are easily transported through recreation activities. Through public education and daily interactions with boaters, stewards share how invasive species can spread and infest local water bodies. Stewards will inspect boats and trailers, collect data, attend weekly meetings and spend over 90 percent of their time outdoors in, all weather. The Steward program operates over the weekends, with some holidays, and although timing will generally be from 8am to 4 pm, start times can sometimes be as early as 6am.

Intern will be supervised by OEC's Program Coordinator.

Service times and hours will generally be scheduled during the highest use of recreation areas, mainly Thursday through Sunday.

Training for this position will include: 1 to 2 overnight trips; formal and informal technical training in conservation, aquatic invasive species, and watershed management; best practices for Youth Conservation Corps; youth development; professional development; public outreach and community engagement.

Internship work tasks may include some or all of the following activities:

- Perform boat inspections in an efficient, safe and courteous manner for all users of your operating location marinas.
- Regular outdoor public engagement for extended periods of time. This job is hands on and outdoors, most every day.
- Work effectively as a team member, and work well with other corps members, staff, OEC partners and the public, on a variety of environmental improvement projects.
- Ability and willingness to learn and apply new work skills, including public presentation skills.



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- Teach and/or present project information to a wide range of students, as well as community organizations and general public.
- Promote the crew's and one's own physical and emotional safety on and off the work site.
- Complete professional documentation of time sheets, daily work logs, corps member evaluations, incident reports, project photographs, etc.
- Provide high quality public engagement (or customer service) at all times of the day in a professional, respectful manner that represents the organization and project well in the community and professional world.
- Develop and maintain important communication habits to keep all team members involved up to date on status of the boat steward project and any challenges or successes presented.
- Track any data collected per boat inspection conducted reliably and consistently.
- Represent Onondaga Earth Corps in meetings, conferences and community events.

### **Qualifications**

- Minimum of High School diploma or GED required.
- Sense of humor, spirit of adventure, and desire to make a positive difference.
- Work effectively in a fast paced environment
- Function interdependently in a team environment- respecting the value of others
- Maintain professional demeanor, calm, composed, and respectful
- Ability to recognize multiple viewpoints and willingness to compromise
- Recognize verbal and written instruction
- Maintains professional working relationships with peers, co-workers, vendors, and the public that are inclusive, collaborative and respectful.
- Must be dependable, flexible and willing to accept responsibility
- Must be able to work well independently, without supervision, and readily take initiative to do assigned work without prompting
- Completes all work assignments in an appropriate and timely manner
- Interact effectively with public and other service members
- Relevant college coursework a plus.



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If selected, Interns must adhere to Onondaga Earth Corps Policy, as set by their Member Service Agreements, at all times. Some prohibited activities at Onondaga Earth Corps during program hours and events, include the following, and a full list is given in Member Service Agreement, which is available upon inquiry:

- Attempting to influence legislation;
- Organizing or engaging in protests, petitions, boycotts, or strikes;
- Engaging in partisan political activities, or other activities designed to influence the outcome of an election to any public office;
- Participating in, or endorsing, events or activities that are likely to include advocacy for or against political parties, political platforms, political candidates, proposed legislation, or elected officials;
- Engaging in religious instruction, conducting worship services, providing instruction as part of a program that includes mandatory religious instruction or worship, constructing or operating facilities devoted to religious instruction or worship, maintaining facilities primarily or inherently devoted to religious instruction or worship, or engaging in any form of religious proselytization;

### **To Apply**

**First, please review this job description and position requirements. Kindly indicate that you have done so in your cover letter.**

Guidance and materials can be found at our Application center, outside our offices in the SUNY EOC building.

Please submit (1) **a resume**, (2) **a cover letter**, and (3) **a completed Crewmember Application** (found online at [www.onondagaeearthcorps.org](http://www.onondagaeearthcorps.org) or at our offices at SUNY EOC center, 100 New St, Syracuse) Via:

Email: [onondagaeearthcorps@gmail.com](mailto:onondagaeearthcorps@gmail.com)

Or USPS mail , or drop off in person in submission box located at:

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