



c/o Onondaga Earth Corps | 100 New St. Rm 239 | Syracuse, NY 13202 | [onondagaeearthcorps@gmail.com](mailto:onondagaeearthcorps@gmail.com) | [www.onondagaeearthcorps.org](http://www.onondagaeearthcorps.org) | 315-565-3797

## OEC's AmeriCorps Green Infrastructure Internship

### Summary

<b>Job Title/ Member Name</b>	AmeriCorps Green Infrastructure Intern
<b>Status</b>	Seasonal, 25-35 hours per week. Eligible for 300 hour AmeriCorps Term of Service
<b>Deadline</b>	As Soon As Possible
<b>Start Date/ End Date</b>	Start: Mid-March to Early April End: First week of June
<b>Interview Schedule</b>	As Soon As Possible
<b>Compensation</b>	Living Stipend, plus a scholarship dependent on successful completion of term
<b>Operating Location</b>	Onondaga Earth Corps 100 New St., Rm 239 Syracuse, NY
<b>Brief Overview</b>	Increase stormwater capture in Syracuse through tree care and planting and green infrastructure maintenance. Increase awareness and communal value for conservation and green infrastructure through public outreach, ecological restoration projects, and environmental education.

### Program Overview

Our crews often work on a variety of projects, from public outreach and education development, to neighborhood demonstration projects and tree planting programs. Participants will be provided with basic training in environmental and community development-based work. Public presentation and creating materials, such as PowerPoints, videos, brochures, etc., are often requirements of the work, in addition to daily work outdoors in gardens and landscaping settings.

OEC also has a strong experiential learning and service component, and emphasizes learning life skills through formal lessons, on-the-job training, and through the Corps experience.

AmeriCorps interns will serve a minimum of 300 hour term during which they will support logistics and field work for tree planting green infrastructure maintenance and outreach. AmeriCorps was founded in 1993 by the National and Community Service Trust Act and is a federal program directed by the Corporation for National and Community Service (CNCS). Members serve their communities through conservation and outreach. Since this is a federal



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program, members must be 17 years old, undergo a standard background check, and be either an U.S. Citizen, an U. S. national, or lawful permanent resident of the U.S.

### **Member Tasks and Responsibilities Outline**

Intern will be supervised by OEC's Green Infrastructure Coordinator and Tree Crew Supervisor.

Service times and hours will generally be scheduled during the workweek, Monday through Friday, 8:00 am through 4:00 pm, with some nights and weekends.

Training for this position will include: 1 to 2 overnight trips; formal and informal technical training in conservation, green infrastructure, and urban forestry; best practices for Youth Conservation Corps; youth development; professional development; and some training in truck and trailer driving.

Internship work may include some or all of the following activities:

- Urban Forestry Crews will work with supervisors and community partners to conduct outreach programs, plant and maintain young trees in public places across Syracuse.
- Green Infrastructure Maintenance crews will work with supervisors and community partners to weed, mulch, trim and otherwise improve green spaces that manage city stormwater runoff across Syracuse.
- The approximate time commitment to different work categories are: 55% physical work; 20 % community engagement and outreach; 25% professional development
- Regular heavy manual labor for extended periods of time and under adverse weather conditions: This job is hands on and outdoors, most every day.
- Actively participate in regular training sessions focused on developing the professional and technical skills required for OEC's tree planting and green infrastructure program, which include community outreach, environmental education and leadership.
- Work effectively as a team member, and work well with other corps members, staff, OEC partners and the public.
- Ability and willingness to learn and apply new work skills, including public presentation skills.
- Support logistics and participate in day-to-day details of tree planting/GI crew.
- Teach and/or present project information to a wide range of students, as well as community organizations and the general public.



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- Complete professional documentation of time sheets, daily work logs, corps member evaluations, incident reports, project photographs, etc.
- Represent Onondaga Earth Corps in meetings, conferences and community events.

#### **Necessary Qualifications**

- Minimum of High School diploma or GED required.
- Sense of humor, spirit of adventure, and desire to make a positive difference.
- Background check must be completed as position requires working with youth.
- Familiarity with basic conservation skills including tool maintenance.
- Physically fit and able to work long days in adverse conditions.
- Good driving record (insurable) and current driver's license.

#### **Preferred Qualifications**

- Leadership experience, preferably with diverse young adults, preferred
- Previous Conservation or Youth Corps experience preferred.
- Relevant college coursework preferred.
- Previous experience in urban forestry, green infrastructure, conservation, construction, landscaping or similar field experience a plus.

If selected, interns must adhere to Onondaga Earth Corps Policy, as set by their Member Service Agreements, at all times. Some prohibited activities at Onondaga Earth Corps during program hours and events, include the following, and a full list is given in Member Service Agreement, which is available upon inquiry:

1. Attempting to influence legislation;
2. Organizing or engaging in protests, petitions, boycotts, or strikes;
5. Engaging in partisan political activities, or other activities designed to influence the outcome of an election to any public office;



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6. Participating in, or endorsing, events or activities that are likely to include advocacy for or against political parties, political platforms, political candidates, proposed legislation, or elected officials;
7. Engaging in religious instruction, conducting worship services, providing instruction as part of a program that includes mandatory religious instruction or worship, constructing or operating facilities devoted to religious instruction or worship, maintaining facilities primarily or inherently devoted to religious instruction or worship, or engaging in any form of religious proselytization;

**To Apply:**

**First, please review this job description and position requirements. Kindly indicate that you have done so in your cover letter.**

Guidance and materials can be found at our Application center, outside our offices in the SUNY EOC building.

Please submit: (1) **a resume**, (2) **a cover letter**, and (3) **a completed Crewmember Application** (found online at [www.onondagaeearthcorps.org](http://www.onondagaeearthcorps.org) or outside our offices at SUNY EOC center, 100 New St, Syracuse) Via:

Email: [onondagaeearthcorps@gmail.com](mailto:onondagaeearthcorps@gmail.com)

Or

USPS mail , or drop off in person in submission box located at:

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